



BOARD MEETING MINUTES

Date:	5.8.24	Location:	407 South St
--------------	---------------	------------------	---------------------

Attendance

Voting Officers	Name	Present	Virtual		Name	Present	Virtual
Chair	Rick Millan	✓			Adam Zaken	✓	✓
Vice Chair	Allison Hindman-Harvey	✓			Ken Silver	✓	
Treasurer	Adam Shapiro	✓			Elena Brennan		
Committee Chair	Monica Thompson				Edward Garcia		
Staff Member	Name	Present	Virtual		Doug Hager	✓	
Executive Director	Eleanor Ingersoll	✓			Taylor Jenkins		
Marketing Manager	Sarah Cowell		✓		Shannon Maldonado	✓	
Program Manager	Dana Feinberg	✓			Samantha Shaw		✓
Office Manager	Rhonda Bello				Joel Spivak	✓	
					Nicole Weigand	✓	
					Robert Perry		
					Michael Untermeyer		

I. Call to Order

A. Overview:

- Reading the mission statement and discussing how SSHD's mission ties into the work we do for the South Street business community.

- “The South Street Headhouse District (SSHD) strives to create a safe, clean, and well-managed business district that benefits the entire community. Established in 1993, the SSHD enhances public safety, sanitation, and other services in collaboration with the City of Philadelphia. We focus on urban improvements, marketing initiatives, artistic enhancements, and other developments to elevate the visibility of our diverse business community.”

B. Speaker: Rick Millan

C. Motion: Motion to approve April Board Meeting minutes

D. Vote: Approved

E. Notes/Comments:

II. Treasurer Report

A. Overview:

- The district is in range of normal collections, running a little behind.
- Paul Hildger is helping with an annual audit and in overseeing the district from a financial perspective.
- Top part of the financial sheet lists all the revenue streams the district should acquire.
- Complication is when money collected from assessments is actually received by SSHD.
- Bottom section of the financial sheet takes a look at what money the district actually has in its bank account.
- \$323,000 total in the account; Spent about \$55,000 a month this year
- \$413,000 (52%) collected in assessments

B. Speaker: Adam Shapiro, Paul Hilger

C. Motion: No motion

D. Vote: No vote

E. Notes/Comments:

Questions:

- When does the financial year run?
 - Calendar year
- What is the dollar amount of the assessments from last year that haven't been collected?

III. Public Safety Updates

A. Overview:

- New captain of the 3rd District who introduced himself at the meeting.
- If anything happens in the district, reach out to Lieut. Ricci and/or SSHD.

B. Speaker: Captain Higginson

C. Motion: No Motion

D. Vote: No Vote

E. Notes/Comments:

- What are the plans for the summer?
 - The same as what you have been seeing. Request for higher coverage was denied.
- Spillover of noise and crime to areas around South Street and if there any improvements on how to prevent this from happening?
 - Neighborhoods are patrolled by officers
 - 136 residential safety walks have been conducted this year
- Can we put in road fixtures (eg. speed bumps) to prevent some of the traffic and dirt bike/ATVs on South Street?
 - Not approved by the city, but it can be a continued effort to try to have something implemented.
- Why isn't SSHD considering hiring personal security?
 - We have had private security in the past. While we are getting finances in order and can look to see if that is a possibility.
 - To be part of a further discussion, please attend the Clean and Safe Committee meeting.

IV. PECO Road Closure Update

A. Overview:

- Project: Lombard Substation Retirement Work
- Construction begins around mid-June and will take around 6 weeks
- Will be conducted on the north side of the sidewalk
- No contractor selected yet
- Work will mainly occur on weekday and weeknights
- Wants to hear from those affected about what times would work best for businesses
- Northern parking lane on 400 block of South Street will be impacted

- Southern parking lane and traffic lane will remain open
- No planned power outage as this part of the project
 - At some point, there will be a planned 8 hour power outage at 417 South St. After this address will be impacted less by future outages.
- Mainly will be digging work
- Will do what they can to work with residents and businesses. Has looked at business hours in consideration of construction schedule. If you don't have your hours updated or have additional hours that would need to be considered (eg. loading hours) please reach out.

B. Speaker: Paige Tomsell

C. Motion: No Motion

D. Vote: No Vote

E. Notes/Comments:

Questions:

- Why was this slated for June in a time of high business activity on South Street?
 - Summer months are heavy on the PECO system as well. In order to have electricity delivered throughout the summer months, it is necessary for the project to start in June.
- Constraints of the project?
 - Down South Street from Spread Bagelry to Milkboy
- What times will the street be shut down for?
 - Working hours are 7am to 5pm for dayshift, night shift is 7pm to 5am. Construction will take place during a combination of the two.
 - At the end of working hours, the sidewalk will be reopened.
 - There will always be at least one lane of traffic open
- Is this an emergency repair?
 - Not an emergency
- What is the flexibility PECO has to adjust the timeline of the project?
 - Can push it latest until the end of the summer/early fall
 - Due to the order that is needed to go through that is required for the entirety of the project (South Street construction is one small part of the project)
- Is there money available to businesses that are impacted by the construction?
 - Historically, there is not a mechanism to help with income lost and

- Philip Greene (Department of Commerce) recommended the Business Emergency Grant - \$550k program to help with income loss due to unanticipated emergencies
 - Managed through the Merchants' Fund
 - Don't rely on this grant; should be making plans to deal with the situation
- Can PECO do what they can to provide reliable fixings over the day?
 - Yes, when the crew plates over the work at the end of the day these are reliable, ADA accessible street coverings. Businesses and the sidewalk will be completely accessible outside of work hours.

V. Executive Director Report

A. Overview:

- Civic-led overlays proposals:
 - Over covered windows
 - Hookah lounges
- Lt. Ricci read response to the District's street closure letter to Mayor Parker
 - Many of the businesses that signed the petition either aren't affected by the road closure or are no longer in business
- Committee updates

B. Speaker: Eleanor Ingersoll

C. Motion: No motion

D. Vote: No vote

E. Notes/Comments:

VI. SSHD Programming and Relationships

A. Overview:

- Phenomenal last week:
 - Jim's Steaks Reopening
 - Place to drop off flyers/stickers etc in Jim's
 - Philly Fashion Incubator opened last Thursday
 - Events over the weekend were successful despite the gloomy weather

- Maifest still had about 1,000 person turnout
- Bands from the School of Rock were performing
- Tamalex had a Cinco de Mayo festival on Sunday
- Ask the District about Safe-Cam Program and Storefront Improvement Program if you're interested
- New businesses opening:
 - Queen and Rock Game Cafe (opening May 18th)
 - Nonie
 - Sam Gritz Public House
 - Provenance – high-end French restaurant (408 S 2nd St)
 - Good Good Chocolate (746 S 4th St)
 - Outpost Vintage, Coffee, Surfboards (747-749)
 - Chalk Press (322 South St)
- Twisted Tail will be having the next business mixer on Tuesday, June 18th

B. Speaker: Dana Feinberg

C. Motion: No Motion

D. Vote: No Vote

E. Notes/Comments:

VII. Adjournment

A. Overview:

B. Speaker: Rick Millan

C. Motion: Motion to add outdoor seating to Wim Cafe, Motion to adjourn

D. Vote: Motion to add seating approved, Motion to adjourn approved

E. Notes/Comments: